

Commonhold information request

Date

<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>
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**Address or
proposed address
of the property**

Postcode

Plot number

1. Please state the name(s) and address(es) of the current and proposed secretary of the commonhold association (and indicate which they are):

2. Please state the name(s) and address(es) of the current and proposed managing agents or other manager(s) (and indicate which they are):



Name or description of documents and information	Attached	To follow	Reason why not attached and explanation of steps being taken to obtain it
3. Commonhold documents and information			
Rules and regulations for managing the commonhold	<input type="checkbox"/>	<input type="checkbox"/>	
Amendments proposed to the commonhold community statement	<input type="checkbox"/>	<input type="checkbox"/>	
Amendments proposed to the rules and regulations for managing the commonhold	<input type="checkbox"/>	<input type="checkbox"/>	
Most recent request for payment of commonhold assessment received in the last 12 months	<input type="checkbox"/>	<input type="checkbox"/>	
Most recent request for payment of reserve fund received in the last 12 months	<input type="checkbox"/>	<input type="checkbox"/>	
Most recent request for payment for insurance (separate from commonhold assessment) received in the last 12 months	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Insurance policy(ies) schedule(s) for the common parts and commonhold unit	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Summary of works currently being undertaken or proposed to be carried out which affect the property or common parts	<input type="checkbox"/>	<input type="checkbox"/>	
4. New commonhold interests			
The commonhold community statement or terms of the commonhold community statement proposed	<input type="checkbox"/>	<input type="checkbox"/>	
Estimates of commonhold assessment, reserve fund and insurance payments expected for the 12 months following completion	<input type="checkbox"/>	<input type="checkbox"/>	

