

# Proof of requests for missing documents and information

Last updated

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Address or  
proposed address  
of the property

Postcode <input type="text"/>	Plot number <input type="text"/>

This form should be completed and read in conjunction with the explanatory notes available separately.

This form provides proof that requests have been made for any required documents or information missing from the Pack.

The Responsible Person hereby confirms that the request(s) made for the documents listed below comply(ies) with the requirements of regulations 18(1) and 19 of the Home Information Pack (No. 2) Regulations 2007.

Date

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Responsible Person

Address

Name or description of missing document or information	Name of person to whom the request was sent	Deemed date of delivery under regulation 19	Date by which document is likely to be available
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Name or description of missing document or information	Name of person to whom the request was sent	Deemed date of delivery under regulation 19	Date by which document is likely to be available
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