

# Required leasehold information



Document date

**Address or proposed address of the property**

Postcode

Plot number

This form should be completed and read in conjunction with the explanatory notes available separately

## 1 Contact details

**1.1 Name(s) and address(es) of the current and/or proposed landlord**

**1.2 Name(s) and address(es) of the current and/or proposed managing agents or other manager(s)**



## 2 Summary of current or proposed works and agreements

Not applicable

If there are consultations affecting the property under section 20 of the Landlord and Tenant Act 1985 (as amended), details of these consultations are:

Given below  Enclosed

**Note:** If applicable, the details above or enclosed must include: **(a)** summary of the actual or proposed works or long-term agreements, **(b)** total or estimated costs, **(c)** financial contribution required by the tenant, **(d)** actual or estimated date the works or long-term agreements will be completed, **(e)** actual or estimated date when the tenant is required to pay contribution.

## 3 Creation of new leasehold interests

Not applicable

3.1 The proposed lease(s) is (are):

Enclosed

or

The terms of the proposed lease(s) are:

Given below  Enclosed

3.2 Service charge, ground rent, and insurance estimates for the 12 months following completion are:

Given below  Enclosed

Service charge

£

Ground rent

£

Insurance for:

(a) damage to the property

£

(b) third party liability

£